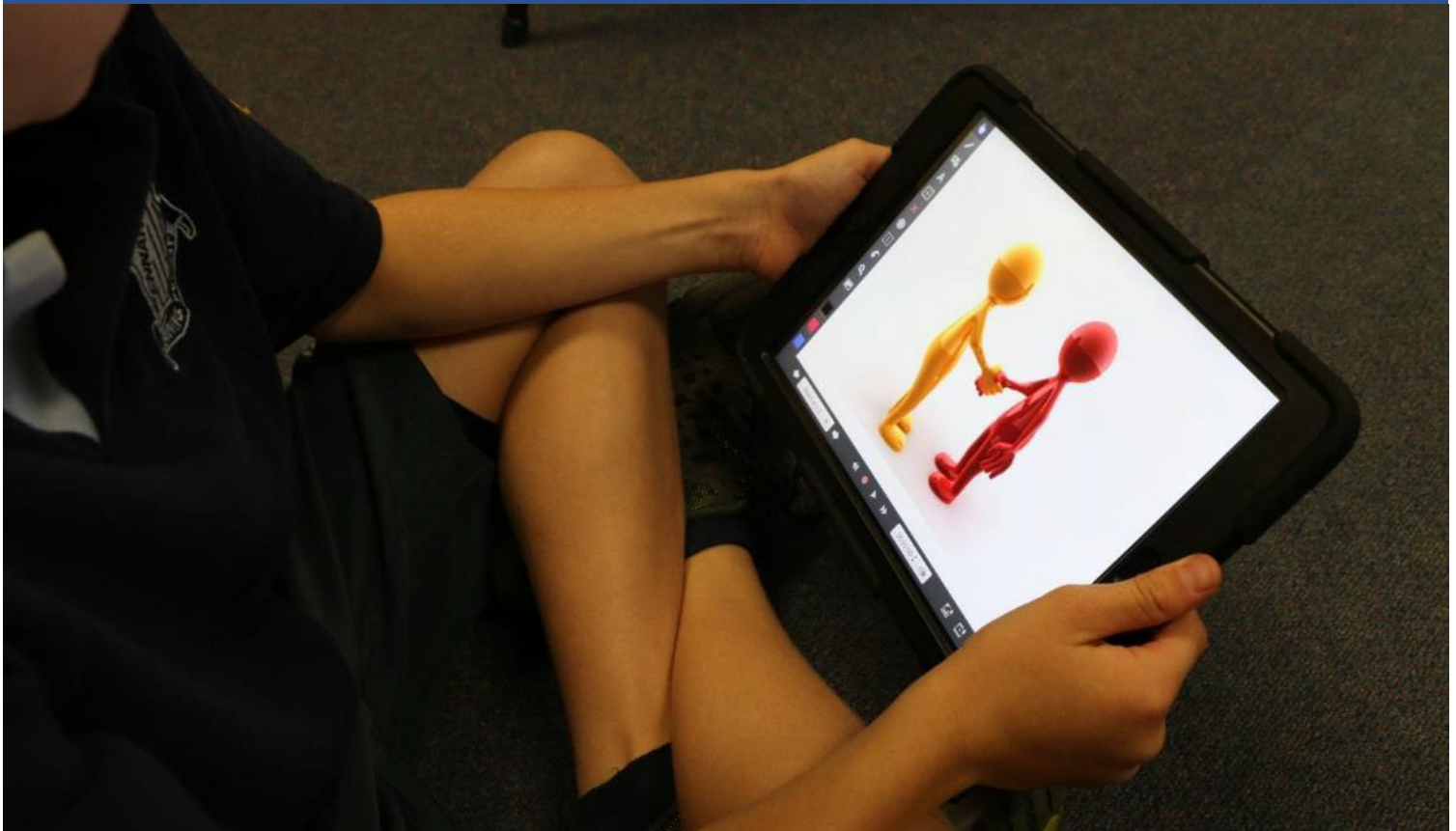




Pennant Hills Public School

Bring Your Own Device

Student and Parent Agreements



Pennant Hills PS BYOD Student / Parent Agreements

Student Agreement Management of Devices

Pennant Hills Public School expects that students will make good decisions regarding their personal use of technology.

Students who wish to take advantage of the BYOD strategy must read this agreement in the company of an adult. Each of the two pages is to be ticked, signed and returned to the school, prior to bringing a personal device to school.

☐ (*please tick*) I and my parent/ caregiver have read the PHPS BYOD policy and agree to:

- Manage battery life and regular charging of my device.
- Label my device and provide the device serial number to the school for identification purposes. If I change the device, I understand that I and my parent/ caregiver will need to complete a new registration form.
- Purchase and use device protective casing.
- Ensure the device is safe and secure during travel to and from school and throughout the school day.
- Place the device in the provided receptacle on arrival at school after the morning bell.
- Maintain up-to-date operating systems on my device and ensure all software is legally and appropriately licenced.
- Remove the SIM card and store it at home, if my device supports a SIM card. I understand the use of 4G and 5G wireless connections is not allowed.
- Take insurance coverage for my own device to protect any accidental damage, theft or loss.
- Deactivate, by signing out of, instant messaging, texting, Apple ID /Windows ID, FaceTime and sign out of any other applications that are linked to parents'/carer's credit card details.

Name: _____

Signature of student: _____

Parent Agreement

As a parent, I understand that my child will be responsible for abiding by the above conditions. I have read and discussed the BYOD policy and Student School Technology Agreement with her/him and she/he understands the responsibilities she/he has in the use of his/her personal device.

I give my child _____ of class _____ permission to bring the following device to school each day:

Serial Number

Device

Name of parent/carers: _____

Signature of parent/carers: _____ Date: _____



PENNANT HILLS PUBLIC SCHOOL

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STUDENT SCHOOL TECHNOLOGY USER AGREEMENT 2024

RATIONALE

Pennant Hills Public School uses the NSW Department of Education (NSW DoE) Authenticated Internet Browsing and Email service for accessing the Internet and subscribes to all site regulation and blocking systems that the NSW DoE provides. Filtering and monitoring software is operational on all school computers. Students are required to adhere to the following rules when using the school's computers to ensure that student safety and the integrity of the system is maintained.

This document is written to supplement the NSW DoE policy, *Digital Devices and Online Services for Students* which outlines the appropriate and acceptable use by students of Internet and online communication services provided by the Department: <https://education.nsw.gov.au/policy-library/policies/pd-2020-0471>

STUDENT AGREEMENT

The rules I will follow at Pennant Hills Public School when using school devices are:

General Use

1. I will use devices appropriately and **only** do the task I am meant to be doing.
2. I will work co-operatively and be kind to others.
3. I will take care of the school's hardware and software, treating keyboards, screens, ports and cords with care at all times.
4. I will only use school approved software or applications.
5. I will not use the school's equipment for anything which is against the law or which would inconvenience other people.
6. I will not use technology to take photos, videos or voice recordings of others without their permission.
7. I will not hack or bypass any hardware and software security implemented by the NSW DoE or the school.
8. I will only access my own work and store it in my own folder.
9. I will not copy other people's work and call it my own. This includes pictures and information I find on the Internet. I will respect copyright.
10. I will not allow **any other student** to use my computer account, software or app account, or email unless directed by a teacher.
11. I will responsibly return my device to a safe or designated space after each use.

Internet

12. I will only access Internet sites that are relevant to the information I need.
13. I will only use the NSW DoE Wi-Fi network for learning.
14. If I see or hear anything on the Internet that worries me, I will turn off the monitor and **tell a teacher immediately**.
15. I will not download software, music, videos or anything else without prior permission from a teacher.
16. I understand that my activity on the Internet is recorded and these records may be used in investigations, court proceedings or for other legal reasons.

Email

17. When I use email, the messages I send will be polite and sensible.
18. If I receive any messages that I do not like I will **tell a teacher immediately**.
19. I will not give out any personal information about myself or anyone else **unless** I have permission from a teacher

Communication

20. I will not give out any personal information about myself, my school or anyone else **unless** I have permission from a teacher.

21. I will not use technology at school to communicate with other students **unless** I have permission from a teacher.

22. I will not use technology at school to communicate with others outside of the school, including my parents, during the school day.

23. I will only message in Google Classrooms to ask my teacher a question about my work or to assist my peers.

I agree to abide by the NSW DoE Policy, *Digital Devices and online Services for Students*: <https://education.nsw.gov.au/policy-library/policies/pd-2020-0471> and know not to knowingly search for, link to, access or send anything that is:

- offensive
- threatening
- abusive
- defamatory
- copyright protected
- considered bullying behaviour

I understand that if I break any of these rules, normal school consequences as set out in the school's Behaviour Code will apply. This may include my school technology account being locked until I re-negotiate my computer use with the School Executive or classroom teacher.

Please read and sign the following agreements then return this to school.

Alison Filipic
Principal

Student's Name: _____ **Class:** _____

As a responsible technology user at Pennant Hills Public School I will follow these rules. I understand that the Internet and email access is filtered and my web browsing is logged. The records are kept for two years. I understand that the school checks my files and monitors my computer use.

Student signature: _____ **Date:** _____

PARENT/CARER AGREEMENT

As the parent/carer of this student I have read and support this Student Technology User Agreement. I understand that Internet and email access is designed for educational purposes and I support disciplinary measures relating to computer misuse. I recognise that the NSW Department of Education manages web filtering to reduce the risk of students viewing inappropriate material.

Parent/Carer Name: _____

Parent/Carer signature: _____ **Date:** _____



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