

UNIFORM SHOP

Pennant Hills Public School



Information Guide

Sep 2023

The Uniform Shop

The Pennant Hills Public School Uniform Shop is run by a sub-committee of the [P&C](#) (Parents and Citizens Association), consisting of parent volunteers and managed by one staff member employed by the P&C. Any profits made are donated back to the P&C which works in partnership to support the school.

The Uniform Shop sells all components for boys and girls uniforms including sports uniforms and a range of accessories, except for shoes. The Uniform Shop also offers a range of good quality pre-loved and second-hand items.

- **Hours of Operation** – we are currently open during school hours by appointment only and bookings can be made through the [online booking system](#).
- **Online Orders** – easy ordering using [Flexischools](#) and delivered once a week to the student's classroom.
- **New students** – the [uniform shop](#) can assist with advice, sizing and purchases in preparation for your child's first day.

In Terms One and Four, the Summer Uniform is worn. In Terms Two and Three, the Winter Uniform is worn. A Sports Uniform is worn on sports days or other occasions as advised by the school.



Summer Uniform



Winter Uniform



Sports Uniform



New Enrolments

We understand that for children starting at a new school, the lead up can be a little daunting for both you and your child. The staff at the uniform shop will try to make the purchasing of your first school uniform as stress free and as exciting as possible.

Fittings & Purchases

For advice on sizing and assistance with purchasing your child's first uniform, please book an appointment using our [online booking system](#). If the available times are not suitable, please contact us via email at phpsuniformshop@gmail.com to organize alternative arrangements.

Kindergarten Students – We recommend purchasing your Uniforms in Term 4, in preparation for starting the following year. Refer to the Kindergarten Uniform Guide for further details on fittings, how to purchase and collect your orders.

Online Shop

Should you wish to skip the appointment process you can self-order from the online shop at www.flexischools.com.au. For additional information on how to make an online order please refer to the Online Ordering section of this guide.

Choosing the right size

When choosing the size for your child, please take into consideration what time of the year your child will be starting and whether the Summer or Winter Uniform will be required. School uniforms start at size 4 and we stock uniforms in even sizes only.

What do I need to purchase?

Depending on whether it is the Summer or Winter Uniform, girls have the option of a dress OR shirt with culottes/pants, while boys will need the shirt with shorts/trousers. Children also wear a hat, socks/tights and black school shoes. For Sports we have the polo shirt with shorts/trackpants. Other essential items include a jacket, raincoat, school bag, library bag and art smock (K-2). Our Uniforms have been carefully selected from trusted suppliers of good quality uniforms, and some items are proudly embroidered with our school logo. We encourage purchasing the official school uniform so that all the children can wear their uniforms proudly.



Uniform Shop Guide

Appointment Bookings

The Uniform Shop is open by appointment only, and our hours of operation may vary from time to time. Please [click here](#) or scan the QR Code to be redirected to our booking site. If the available times are not suitable, please e-mail us to organize alternative arrangements.



Please select the appropriate appointment type for your visit:

- **Standard appointment** times are in individual 5-minute increments.
- **Double Appointment** times are usually for larger purchases, second-hand items or fittings, as these allow for additional time.
- **New Student Appointment** times are specifically for incoming Kindergarten and New Students, as this allows 15-minute appointments for our staff to assist you.

Online Ordering

Our online shop at www.flexischools.com.au or Flexischools app is the most convenient way to make an order and shows our current price list. The school uses Flexischools for purchases of uniforms, canteen items and other P&C events. Once you have registered a Flexischools account and added your child as a student, you will be able to make purchases throughout the year.

- Flexischools orders for the “SHOP” can be placed at any time of the day, any day of the week. When placing your order please select the most appropriate day for your order to be delivered to your child’s classroom.
- Currently orders are being delivered once a week.
- Flexischools cut off times are 5pm on the Sunday prior to delivery dates.
- All orders will be packed and delivered to the office where they are then distributed by your classroom teachers. Please allow 2-3 days for the teachers to distribute orders to your children. Please contact the Uniform Shop if orders have not been received by the following week.
- We will contact you directly if there is any issue with your order.



Second-hand Uniforms

The Uniform Shop gratefully accepts donations of second-hand items, which we kindly request are pre-washed and in good resale condition.

- **Preloved** – are items in very good condition and will only be available via online Flexischools.
- **Second-hand** – if you cannot find what you are looking for in Flexischools, you can book an appointment to inspect unsorted/unlisted items at the Uniform Shop.

Returns & Exchanges

The Uniform Shop has a generous returns and exchange policy.

- **New Purchases** - an exchange or refund will be offered if the item has been bought within 60 days, you have your receipt, and it is in its original condition with tags. No returns or exchanges for tights and football socks.
- **Second-hand Purchases** - these are final and cannot be returned or swapped for other second-hand items in store. We encourage you to please choose carefully.
- For return of items purchased through Flexischools, you will be refunded back into your Flexischools account. You will need to speak directly with Flexischools should you wish to withdraw funds from your Flexischools account into a different nominated account, the Uniform Shop cannot request this on your behalf.
- **Canceling Orders** - you can cancel your order through Flexischools, however, if the order has already been processed by Flexischools, you need to e-mail the Uniform Shop to request the cancellation. If an order is cancelled prior to Delivery Date, Flexischools will return the funds to your original payment method. If an order is cancelled after the delivery date, you will be credited into your Flexischools account.

Contact Us

The PHPS Uniform Shop is conveniently located on the 3-6 Campus (next to the canteen).



Ramsay & Weemala Roads
Pennant Hills NSW 2120



pbpsuniformshop@gmail.com



Pennanthil-p.schools.nsw.gov.au



UNIFORM SHOP

Pennant Hills Public School



Getting ready for KINDERGARTEN - Looking the Part

We understand that preparing for BIG school can be a little daunting for both you and your child. The staff at the uniform shop will try to make the purchasing of your first school uniform as stress free and as exciting as possible. This Kindergarten Uniform Guide provides additional information in preparation for Kindergarten, please also refer to the [PHPS Uniform Shop Guide](#) which can be found on our school website.

When should I purchase my child's school uniform?

We recommend purchasing your Uniforms in Term 4, in preparation for Kindy the following year. [Click here](#) or scan the QR code to book a **Kindy Appointment** for fittings and purchases at the Uniform Shop or visit us at the Uniform Open Days in Term 4 for assistance with sizing and selections, dates will be advertised on our [Website](#). We recommend booking early for these appointments, so you don't miss out.



Choosing the right size

In Terms One and Four, the Summer Uniform is worn. In Terms Two and Three, the Winter Uniform is worn. A Unisex Sports Uniform is worn throughout the year on sports days or other occasions as advised by the school. Our school uniforms start at size 4 and we stock uniforms in even sizes only. Kindergarten students will be wearing the Summer Uniform for Term One only before transitioning to the Winter Uniform. If your child is currently wearing a size 3, 5 or 7 then we would suggest selecting the size up for your child so they can hopefully wear their Summer Uniform again come Term Four.

Returns & Exchanges

The Uniform Shop has a generous returns and exchange policy. For **New Purchases** - an exchange or refund will be offered if the item has been bought within 60 days, you have your receipt, and it is in its original condition with tags. If you find your child has gone up a size prior to the start of the new year we will be able to exchange sizes before their first day if we have stock available.

What will my child need to start school?

As we commence Kindergarten in **Term 1**, you will only need to purchase the Summer Uniform including other accessories to start the year. Below is a guide and suggested quantities for you to consider.

GIRLS

- 2 x Dresses OR
- 2 x Culottes &
- 2 x Shirts
- 3 x Socks
- 1 x Hat
- 1 x Zip Jacket
- 1 x Sports Polo
- 1 x Sports Shorts

BOYS

- 2 x Shorts
- 2 x Shirts
- 3 x Socks
- 1 x Hat
- 1 x Zip Jacket
- 1 x Sports Polo
- 1 x Sports Shorts

ACCESSORIES

- 1 x Raincoat
- 1 x Art Smock
- 1 x School Bag
- 1 x Library Bag

SHOES

- 1 x Black School Shoes
(lace-up, buckle or Velcro)
- 1 x Sport Shoes
with white sports socks



Summer Uniform



Sports Uniform



Winter Uniform

When do I order the Winter Uniform?

Winter Uniforms are worn in Terms Two and Three and are usually available for purchase from mid-March onwards. Further information about winter uniforms and when to purchase will be available in the weekly school newsletter closer to the time.



Online Ordering

Our online shop at www.flexischools.com.au or Flexischools app is the most convenient way to make an order and shows our current price list. The school uses Flexischools for purchases of uniforms, canteen items and other P&C events. Once you have registered a Flexischools account and added your child as a student, you will be able to make purchases throughout the year.

- Step 1: Sign-Up to Flexischools
- Step 2: Add Student with School Name, Year/Class Level select “**New Starter**”. The New Starter Class will be active in Term 4 to pre-purchase Kindergarten Uniforms and access packages that have been put together to make the online ordering process simple.
- Flexischools orders for Uniforms at the “SHOP” can be placed at any time of the day, any day of the week. When placing your order please select the most appropriate day for collection of your order.
- You can order New Uniforms or any Preloved (second hand) Items shown as available.
- We will contact you directly if there is any issue with your order.
- Please note that you will need to update the Student Year/Class Levels when your child starts Kindy in the new year.

Second-hand Uniforms

The Uniform Shop gratefully accepts donations of second-hand items. Please check Flexischools and in-store should you wish to purchase Preloved or Second-hand items.

- **Preloved** – are items in very good condition and will only be available via online Flexischools.
- **Second-hand** – if you cannot find what you are looking for in Flexischools, you can book an appointment to inspect unsorted/unlisted items at the Uniform Shop.



Are the Accessories compulsory?

The Uniform Shop supply great quality Pennant Hills Public School accessories and we encourage you to purchase a complete set, however students are permitted to use their own if preferred.

- **Raincoat** – a raincoat needs to be kept in your child’s school bag as students will walk between the K-2 and 3-6 sites for their library, computer, music and dance lessons even when it is raining.
- **Art Smock** – all K-2 students keep an art smock in the classroom to protect their uniform when they are doing art and craft activities.
- **School Bag** – your child will need a school bag and the PHPS School Bag is durable and large enough to fit everything for school.
- **Library Bag** – your child will need a library bag while in K-2 so they can borrow books during their library lesson each week on the 3-6 site.
- **Others** – we also stock other accessories such as hair scrunchies, drink bottles etc. You may choose to purchase these items to compliment your School Attire.
- **Shoes** – the Uniform Shop does not sell school shoes, however an independent company called Dr. Shoe provides a school shoe service. They donate 15% of all their sales back to the P&C. Dr. Shoe can be contacted on **0414 912 838**.

At Pennant Hills Public School, we value the neat and tidy presentation of our students. Please encourage your child to wear the correct school uniform and take pride in their uniform. Very importantly, please remember to label EVERYTHING with your child’s name. Items which are named are always returned to the students. We look forward to seeing all the happy faces next year!

Contact Us

The PHPS Uniform Shop is conveniently located on the 3-6 Campus (next to the canteen).



Ramsay & Weemala Roads
Pennant Hills NSW 2120



phpsuniformshop@gmail.com



Pennanthil-p.schools.nsw.gov.au

